

# Chipstead Sailing Club

## Return to Racing

Effective 1 August 2020

## Duty Team Procedures

### General Principles

1. The OOD has discretion on the day over how to run racing and how to organise his or her team. The objective should be run racing safely for the benefit of all participants.
  - Typically the OOD will be in the race box and two AODs will be outside the race box. There is an acrylic screen in the race hut but there should not be more than two people in the race hut at any time and the doors should be kept open to provide ventilation. Alternatives may include running racing from the shore or communicating with AODs by radio.
  - Patrol boats may comprise one Commando, two Commandos or one Commando and a RIB. If there is only one Commando on patrol then racing should be restricted to the western end of the lake. A Commando may not be helmed single-handed. A single-handed RIB may only be helmed by a qualified Powerboat Instructor. A double-handed RIB may only be helmed and crewed by members of the same household.
  - Weather restrictions (max 18knots/23knot gusts) will apply to reduce the risk of capsize. If the wind is stronger than these limits racing will normally be cancelled at the discretion of the OOD after consultation with the PBH and PBC.
  - A patrol boat may help a sailor in the water return to his boat provided they do not gain advantage in a race.
2. There is requirement to maintain social distancing within HM Government Guidelines wherever possible, and also to avoid or limit frequently touching surfaces that others will also touch. To help meet these requirements:
  - A one-way system will be in place. Sanitiser is available. Surfaces will need to be wiped down after the end of the duty.
  - Classes should divide into groups of no more than six outside the same household for the purposes of launching and social interaction.
  - It will take longer to operate some of these procedures and a postponement flag should be raised when needed

## New Procedures for Return to Racing

### OOD/AOD

3. A week in advance of the duty, the OOD should confirm the availability of the full duty team (7 preferred, 5 minimum) and should also consider the likely wind strength and direction. The OOD should advise the duty team to bring face coverings.
4. Access to the Committee Room is limited to the member unlocking/locking and the OOD. The OOD should pick up disposable gloves for the OOD and AOD, and disposable gloves, visors, masks and radios for the PBH/PBC and make them available on the race hut steps. The OOD should also pick up the race clock and binoculars.
5. OOD and AODs should wear face coverings and disposable gloves.
6. The race course should be set on the Race Board no less than 45 minutes before the first start. The course should be confirmed by tannoy system 15 minutes before the first start. The intention is that the course is left unchanged.
7. One AOD should initially be positioned with pen and paper on the terrace next to the raceboard. The AOD should collect the details of all helms, double handed or single handed, and sail numbers and subsequently enter these details on the race computer. *(The intention here is to limit queuing and also to limit multiple contact with the computer.)* The OOD should exercise discretion where a participant has failed to sign on in this manner. After noting the course and having provided signing on details to the AOD, helms and crews should follow the designated route promptly to the boatpark.
8. All boats should launch in good time and should aim to be on the water before their 5 minute preparatory time signal to assist with social distancing on the foreshore. Boats should be rigged in the boatpark. Trolleys should be removed a good distance away from the foreshore.
9. Boats should return to the shore only when there are no more than six boats on the foreshore. When landing boats should be recovered to the boat park promptly.
10. Separate wallets will be in the race hut for Sat PM, Sun AM, Sun PM with raceboard pens as well as other pens and paper. After the end of the duty session the pens should be recovered and the wallet stored in the Race Hut.
11. The OOD should confirm the arrangements below with the PBH/PBC.
12. The same AOD who entered details on the computer should enter results after racing. Results will not be displayed in the clubhouse but will be available

subsequently on the website. [It may be possible to give a print out of results to Class Captains].

13. All surfaces should be wiped down with sanitiser wipes at the end of the duty session.

### **PBH/PBC**

14. PBH/PBC should wear disposable gloves for handling all equipment such as boats, engines ,petrol tanks and the winch.
15. PBH/PBC should confirm to the OOD that
  - The PBH is suitably qualified or trained or has been assessed (*especially important if only patrol boat is operating*)
  - The PBH/PBC understand the use of the PPE provided and are willing to forego social distancing guidelines in the event of an emergency.
16. The OOD should confirm the course, and its limitations if only one patrol boat is operating. The OOD should confirm that the patrol boat should prioritise looking after people before boats, and recover boats at the end of racing if necessary. When two patrol boats are operating, the more experienced helm should cover the eastern end of the lake. Patrol boats should maintain good radio communication with the OOD especially in the event of a capsize.
17. Additional ropes are provided to assist with launching and recovery of patrol boats.
18. In addition to all usual equipment, the patrol boat should be equipped with a ladder, visors and masks. In the event of an emergency capsize where a sailor needs to be recovered to the patrol boat, the PBH and PBC should don visors and the recovered sailor should be given a mask immediately after recovery.
19. In such an emergency the OOD should be contacted by radio such that the sailor can be kept warm (emergency blankets, showers, hot drinks) when back on the shore.
20. All surfaces, including the petrol storage and fuel cans, should be cleaned with sanitising wipes at the end of the session.

### **Saturday afternoons**

21. Start times have been changed to provide for a ten-minute gap between fleet starts to help support social distancing on the shore.

### **Sunday mornings**

22. Sunday morning back to back races should ideally be run such that boats remain on the water.

## Sunday afternoons

23. Graduate fleet require race times to be taken when both double-handed and single-handed helms are sailing.
24. The Firefly and Herbert Chase Handicap start times will be at 14.25 (five minutes later than previously scheduled) and will be simultaneous with the Heron start time. Times will be taken for all boats. Firefly and Heron results will be extracted when quorate.

## Routine Procedures

25. All other procedures as per standing instructions.

## Changes to Sailing Programme effective 1 August 2020

26. The following Race Series are cancelled:

Novices Cup Handicap  
Ladies Trophy Handicap  
Veterans Tankard Handicap  
Graduate Goblet S/H

27. The following number of races, number to qualify and first start times shall apply:

<b>Saturday AM Junior Racing</b>	<b>No</b>	<b>Qualify</b>	<b>First Start</b>
Optimist Points	12	6	10.00
Junior Handicap	12	6	10.00
Commodores Cup	12	6	11.15

### **Saturday PM Standard Racing**

Solo Points	12	6	14.00
Comet Points	12	6	14.10
Topper Points	12	6	14.20
Donald King Handicap	12	6	14.30

### **Sunday AM Standard Racing**

Laser and Radial A and B	12 +12	6	10.30
Sunday AM Handicap	12+12	6	10.35

**Sunday PM Standard Racing**

Graduate Points	12	6	14.15
Firefly Points	12	6	14.25
Herbert Chase Handicap	12	6	14.25
Heron Points	12	6	14.25

Richard Sammons  
Sailing Secretary  
26 July 2020